

BRENTFORD FOOTBALL COMMUNITY SOCIETY LIMITED
(trading as Bees United "BU")

Minutes of Society Board Meeting No.94
held in the Learning Zone, Griffin Park, Braemar Road, Brentford TW8 ONT
at 7.15pm on 15th September 2008.

Present:

David Merritt	(DM)	Chairman	Matt Dolman	(MD)
Natasha Judge	(NJ)		Paul Stedman	(PS)
David Hawes	(DH)		Mark Chapman	(MC)
Stephen Callen	(SC)			

In attendance: Brian Burgess (BB), Chris Gammon, (CG), Jon Gosling (JG), Alan Bird (AB), David Heath [part]

1. **Apologies for Absence**

Apologies were received from Trevor Inns (TI) and Donald Kerr (DK).

2. **Quorum**

The chairman declared that the board was quorate.

3. **Minutes of Previous Meetings**

The minutes of Meeting 93 were approved.

4. **Action Points From Last Meeting**

86/8.2	SC to return declaration of interests form
89/10.2	Phil Marchant awaiting BFC response re. holding fans forum
90/6.5.1	MD to produce comprehensive list of former members
92/6.3	MD to finalise implementation of database
92/7.2.1	JG to circulate summary of Football League survey headlines
92/8.3	Decision on promotional leaflet design to be taken at next meeting
93/5.2	CG to oversee requirements for loans due in January 2009
93/6.2	MD to expedite processing of Loan Note applications
93/9.1	MD to complete annual Supporters Direct membership return

5. **BFC and Other Subsidiaries' Operations**

A report from BU nominees on BFC board.

6. **Administration Focus**

6.1 **Trust Finances**

BFC audit underway. SC is meeting auditors next week.

6.2 **Trust Administration / Governance**

MD has updated membership spreadsheet from Bruce Powell, following processing of annual renewals. MD hoping to format data and export to online database within coming week.

6.3 **Trust AGM**

AGM notice letter drafted and sent to printers on Saturday 13th. Details to be promoted online. Loan-note holders AGM notices drafted. PS has drafted appeal for nominations for loan-note holders rep position.

6.4 **Other Related Business**

None reported.

7. **Community Focus**

7.1 **Events and Fundraising**

NJ collecting monies from recent walk to Wycombe. Ron Cooper has requested update to literature for Buy-a-Brick scheme.

ACTION: 94/7.1 NJ

7.2 **Club related stakeholders**

DK attended pre-season staff meeting at BFC.

7.3 **Other related business**

None reported.

8. **Member Focus**

8.1 **Member Communications**

Arrangements made for Open Session in the Hive at Macclesfield game.

9.2 **Member Satisfaction inc. Survey**

DK to report at next meeting.

8.3 **Public and Press Communications**

MC noted that copy had been received from board members for inclusion in Lincoln City programme.

8.4 **Other related business**

None reported.

9. **Any Other Business**

9.1 BB will produce quarterly Lionel Road update and press release regarding DK's appointment to BFC (Lionel Road) board.

ACTION: 94/9.1 BB

9.2 DM reported on meeting with BIAS where the supporters association committee and other supporters present aired views on the mechanisms for accountability and communication between the Trust and supporters.

9.3 DM asked that board members help in encouraging members to stand for election at the forthcoming AGM.

10. **Date of Next Meeting**

Monday 20th October at 7.15pm in the Learning Zone.

Close of Meeting

There being no further business, the meeting concluded at 10:15 pm.

Chairman