

**BRENTFORD FOOTBALL COMMUNITY SOCIETY LIMITED**  
**(trading as Bees United "BU")**

Minutes of Society Board Meeting No.82  
held in the Learning Zone, Griffin Park, Braemar Road, Brentford TW8 ONT  
at 7.15pm on 27<sup>th</sup> September 2007.

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Present:

Brian Burgess	(BB)	Chairman	Matt Dolman	(MD)
Mark Chapman	(MC)		Stephen Callen	(SC)
Natasha Judge	(NJ)		David Hawes	(DH)
Chris Gammon	(CG)	Secretary	Joe Bourke	(JB)
David Merritt	(DM)		Paul Stedman	(PS)

In attendance: Jon Gosling

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1. **Apologies for Absence**

Apologies were received from Trevor Inns.

2. **Quorum**

The chairman declared that the board was quorate.

3. **Minutes of Previous Meetings**

The minutes of Meeting 81 were approved. It was noted that the minutes of meeting 81B as drafted by legal advisors to approve the draw down of the Midas Way standby facility had been posted on the Board Forum on 6 September and approved electronically.

4. **Subsidiaries' Operations**

A report from BU nominees on BFC board.

4.1 **BFC Performance Report**

4.1.7 **Griffin Park Improvements**

No update.

4.1.8 **Major Operational Issues (non confidential)**

No issues were reported.

4.2 **GPSL Issues**

GPSL AGM to be held following BFC meeting. JB is standing down from both GPSL and BHL boards. Trust representation needs considering.

CG reports that the Football League are satisfied with the information submitted regarding BFC's tenure over Griffin Park.

4.2 **BHL Issues**

AGM is not required.

5. **BU Finance Report**

MC repeated request for headline BU financial information to be presented as monthly report.

**ACTION: 82/5.1 TI**

TI had identified outstanding interest-free loans to the Trust made by BP and former board member Jim Walsh. BP to contact Jim Walsh to discuss.

**ACTION: 82/5.2 BP**

## 6. **Action Plans**

### 6.1 **Governance**

6.1.1 MD and PS volunteer to serve on an Election Working Group, under an independent Chair (Dave Boyle of Supporters Direct has volunteered to perform this role).

### 6.2 **Membership**

JB circulated two quotes obtained by Supporters Direct for membership administration services. CG has also obtained a quote independently, for a somewhat less comprehensive service. Decision to be made at the October meeting.

**ACTION: 82/6.2 All**

### 6.3 **Fundraising**

NJ gave a report on current fundraising activity. Sponsored walk to Stockport for the final game of the season has been mooted. Contact has been made with CAMRA about possibilities for a beer festival, events which other Trust's have held successfully. NJ had taken the opportunity to visit Bury's offices and observe their operations.

### 6.4 **Communications**

Board members who had not done so were asked to provide profiles for the Trust website.

**ACTION: 81/6.4.1 All**

BB asked the board's view on a private communication from MC to the BFC board. It was agreed by a majority that the board did not endorse this as a means of communication between board members and the BFC board. It was also agreed by a majority that the board could not endorse the views expressed by MC.

### 6.5 **Community**

JG noted that the Community Sports Trust had agreed to participate in the collection of Tesco vouchers for Schools.

## 7. **AGM Arrangements**

St Paul's Parish Centre booked for November 17<sup>th</sup>

CG reported that the company printing and mailing AGM notices had mis-ordered the pages of a proportion sent out. Website clarification has been issued with electronic versions of documents and details of how to obtain fresh paper copies. JG will have copies available at surgery. Membership survey now online. MC asked the board members to review election documentation.

**ACTION: 82/6.4.1 All**

NJ to contact club regarding prize for draw amongst members returning survey forms.

**ACTION: 82/6.4.2 NJ**

## 8. **Communication from BFC Board Reps**

This item was deferred until the next meeting.

9. **Supporters Direct 2007 Conference**

Details had been circulated to board members – conference to be held Friday 19<sup>th</sup> October in Manchester. JB attending plus others to be confirmed.

10. **Any Other Business**

10.1 NJ to meet with bucket collection Trustees to discuss aims for the season.

**ACTION: 81/6.3 NJ**

10.2 JG gave his apologies for being unable to attend the October board meeting.

10.3 NJ reported concerns expressed to her by members that the board was not putting a high enough priority on fundraising.

11. **Date of Next Meeting**

Thursday 25<sup>th</sup> October at 7.15pm in the Learning Zone, Griffin Park. Further meetings to be held on the 22<sup>nd</sup> and 29<sup>th</sup> of November, following the BU and BFC AGMs respectively.

**Close of Meeting**

There being no further business, the meeting concluded at 10.40 pm.

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Chairman