

BRENTFORD FOOTBALL COMMUNITY SOCIETY LIMITED
(trading as Bees United "BU")

Minutes of Society Board Meeting No.81
held in the Learning Zone, Griffin Park, Braemar Road, Brentford TW8 ONT
at 7.15pm on 30th August 2007.

Present:

Brian Burgess	(BB)	Chairman	Matt Dolman	(MD)
Mark Chapman	(MC)		Trevor Inns	(TI)
Natasha Judge	(NJ)		David Hawes	(DH)
Chris Gammon	(CG)	Secretary	Joe Bourke	(JB)
David Merritt	(DM)			

In attendance: Jon Gosling

1. **Apologies for Absence**

Apologies were received from Stephen Callen, Bruce Powell and Paul Stedman.

2. **Quorum**

The chairman declared that the board was quorate.

3. **Minutes of Previous Meetings**

The minutes of Meeting 80 were approved.

4. **Subsidiaries' Operations**

A report from BU nominees on BFC board.

4.1 **BFC Performance Report**

4.1.6 **Griffin Park Improvements**

JG noted that BFC's project manager was waiting for a firm price for further electrical upgrade works.

4.1.8 **Major Operational Issues (non confidential)**

No such issues were reported.

4.2 **GPSL Issues**

JB circulated a status report on the GPSL loan to BFC. No action proposed for the time being.

4.2 **BHL Issues**

Annual accounts have been circulated to directors. A management charge has been raised to offset an otherwise taxable receipt as part of the takeover transactions.

5. **BU Finance Report**

5.1 TI presented management accounts. MC asked if a brief monthly report could be prepared to summarise significant items.

5.2 TI also presented budget figures for the Trust's activities over the coming year. Fundraising projections to be agreed with NJ and bucket collection trustees.

5.3 TI reported that he has provided JB with draft year-end accounts for a pack of information to be sent to the auditors the following week. BP and SC to assist

with collation of bank statements. JB to notify TI of documents which are required by 15/09.

ACTION: 81/5.3 TI/JB

6. **Action Plans**

6.1 **Governance**

6.1.1 CG seeks approval of proposed rule changes, circulated prior to the previous meeting. Following discussion these changes are approved. CG to issue revised set of Rules to MD for proof-reading prior to consultation with membership.

ACTION: 81/6.1.1 CG/MD

6.1.2 Following a review of BFC nominees' roles on the BFC board the view was expressed amongst the board that the second part of the direction in the Trust's *Policy on Nomination, Appointment and Removal of Directors* that "Bees United board members nominated to serve on the Brentford Football Club board shall serve in an unremunerated, non-executive capacity" was redundant, and should be removed in the interests of clarity. As this policy had been formulated in response to an AGM motion it was proposed that any change to its wording be submitted to the forthcoming AGM.

ACTION: 81/6.1.2 CG

6.2 **Membership**

It was suggested that a paid position be created to assist with the Trust's administration and book-keeping. TI to investigate sources of grant funding and oversee.

ACTION: 81/6.2 TI

6.3 **Fundraising**

The board asked NJ to consult the Trustees of the bucket collection scheme and discuss what the level of enthusiasm there was for the scheme. Sponsor-a-Striker leaflets to be printed.

ACTION: 81/6.3 NJ

6.4 **Communications**

6.4.1 Board members who had not done so were asked to provide profiles for the Trust website.

ACTION: 81/6.4.1 All

6.4.2 MD circulated proposals for the annual membership survey. Board members to return comments.

ACTION: 81/6.4.2 All

6.5 **Community**

No report given.

7. **AGM Arrangements**

AGM to be November 17th – Darlington home game, St Paul's parish centre was suggested as a venue once again. SC, BP & DM required to retire and if they choose stand for election.

JB and John Herting are slated to retire by rotation at the forthcoming BFC AGM, with a third retiree coming from amongst the other directors. BB offered to submit himself as the third member to retire. BU nominees retiring are required to be endorsed by a vote of the Trust membership in order for the Trust to nominate them for a further term.

8. **Any Other Business**

8.1 NJ reported that she has been starting work liaising with Trusts at other clubs.

8.2 DM asked what was being done by the BFC board towards achieving break-even financial performance. BB responded that in line with BU aspirations the BFC board were committed to moving towards a break-even budget as soon as possible in coming years.

9. **Date of Next Meeting**

Thursday 27th September at 7.15pm in the Learning Zone, Griffin Park.

Close of Meeting

There being no further business, the meeting concluded at 10.50 pm.

Chairman